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4 June 1984

Weekly Report

Directorate of Administration

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- The Office of Data Processing has initiated an "Information Center Newsletter" designed to facilitate customer use of our computers and thus expand the availability of automated tools to Agency users.
- President Reagan has signed Executive Order 12477, which provides white-collar federal employees with a 4 percent pay raise retroactive to the first pay period in January, ~~vice the 3.5 percent pay raise originally received.~~ The new salaries will become effective during Pay Period 13, which begins on 27 May, and will appear on the pay checks issued on 21 June. The retroactive payment, which will include one-half percent of payments issued from the period beginning 8 January and ending 26 May, will be paid in one lump sum payment by the end of the summer.

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Directorate of Operations - No report.

Directorate of Science and Technology

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- The U.S. Embassy in Moscow asked for telegraphic monthly FBIS analysis reports on Soviet media treatment of President Reagan. The Embassy wishes to use the reports in responding to Soviet "complaints about allegedly intemperate language by Administration officials with respect to the USSR" as well as in conversations with Western newsmen and diplomats. FBIS began producing these reports in April for Vice President Bush at the request of the NIO/USSR-EE.

Directorate of Intelligence

- ALA reviewed and coordinated on a White Paper on Nicaragua and drafted a blind memorandum for Secretary of State Shultz.
- NESa provided the DDCI with talking points on the Persian Gulf situation and Afghanistan.
- At the request of the NSC, EURA with OGI prepared a typescript on "Summit Countries: Views on Response to an Oil Supply Disruption."
- OGI prepared a plan for monitoring shipping in the Persian Gulf, which was delivered to the Assistant to the President for National Security Affairs, Robert C. McFarlane, by 

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National Intelligence Council

- NIO at Large (David Low) prepared talking points for the Acting DCI on public disclosures  on Soviet BCW agent R&D. *you have*
- A/NIO/LA  prepared talking points for the Acting DCI on Central America for a meeting with Secretary Weinberger.
- Meetings of NFIB Representatives were held to coordinate on the following interagency papers: NIE 73/3-84: South Africa and Its Regional Policies Through the 1980s and an IIM on Soviet Nuclear Weapons Stockpile and the Availability of Special Nuclear Materials. 

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- NIO/Counterterrorism (David Whipple), as Chairman of the Interagency Intelligence Committee on Terrorism, participated in a DDO-sponsored orientation visit to the

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Agency by officers involved in security arrangements for the Olympics, including the FBI and the Los Angeles Police and Sheriff's Departments. Mr. Whipple and A/NIO/CT [] also attended a follow-up meeting sponsored by IAD [] for FBI, ICS and [] officers on plans for the installation and use of a DCI Terrorist Analysts Network Position at the Los Angeles Anti-Terrorist Operations Center.

- A/NIO/EA [] attended an IG for discussions on plans for ACDA Director Kenneth Adelman's trip to Beijing.
- A/NIO/FDIA [] discussed the open-source disclosure data base with a prospective contractor.
- NIO/Narcotics (David Gries) and A/NIO/Narcotics [] attended a meeting of the National Narcotics Border Interdiction System Joint Surveillance Committee. [] also met with Deputy Assistant Secretary of State for International Narcotics Matters, Clyde Taylor, to discuss an upcoming CIA/DEA briefing on narcotics in Kingston, Jamaica [].
- NIO/Warning (David McManis) met with the new DIA representative to SHAPE, [] to discuss initiatives in warning training, the broadened indicator system, and HUMINT collection; and with A/NIO/W [] met with D/ICS to discuss recent and ongoing initiatives [] improve early warning HUMINT collection.

Office of General Counsel

- OGC has successfully negotiated a proposed modification of the Agency's regulations implementing the Privacy Act, thereby resolving a long-standing disagreement with Representative Glenn English, whose subcommittee currently is considering CIA's FOIA relief legislation.

Office of Inspector General

- Our office conference [] got under way on Monday, 4 June, and last until noon on Wednesday, 6 June.

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Office of Comptroller

- 25X1 — Excerpts from the HPSCI markup on the 1985 NFIP were provided to the Deputy Directors. Actions recommended by HPSCI would result in a net reduction of [REDACTED] in cuts and a [REDACTED] addition) and [REDACTED] positions. Guidance was received from the IC Staff for appeal to the Conference Committee which will occur later in June.
- 25X1 — Arrangements are being made for Evan Hineman, John Stein and Dan Childs to meet with Congressman Ken Robinson, at his request, to discuss [REDACTED] program as outlined in our FY 1985 request.

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Office of Legislative Liaison - No report.

Public Affairs Office

- Dr. Robert L. Green, the recently inaugurated President of the University of the District of Columbia, has accepted the invitation to visit on 15 June for CIA's University and College President's Day. The acceptances now total nine.

Upcoming Calendar

DCI out of city through 5 June.

- 6 June - Briefing of HPSCI re Oversight Procedures (DCI)
7 June - Meeting with Assistant to the President for National Security Affairs (DDCI)
8 June - Breakfast with Secretary of Defense (DCI, DDCI)
- Lunch with Secretary of State (DCI, DDCI)

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DDA 84-0046/21
1 June 1984

MEMORANDUM FOR: Acting Director of Central Intelligence

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 1 June 1984

1. Progress reports on tasks assigned by the DCI/DDCI:

None.

2. Items/events of interest:

c. The Office of Data Processing has initiated an "Information Center Newsletter." The Information Center is a new service consistent with our maintenance of excellence and is designed to facilitate customer use computing, and thus expand the availability of automated tools to Agency users.

d. President Reagan has signed Executive Order 12477, which provides white-collar federal employees with a 4 percent pay raise retroactive to the first pay period in January, vice the 3.5 percent pay raise originally received. The new salaries will become effective during Pay Period 13, which begins on 27 May, and will appear on the pay checks issued on

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21 June. The retroactive payment, which will include one-half percent of payments issued from the period beginning 8 January and ending 26 May, will be paid in one lump sum payment by the end of the summer.

25X1 e. Approximately [] employees attended the
25X1 groundbreaking ceremony for the new building. Approximately
25X1 [] Agency employees were bused from outlying buildings.

g. The Family and Employee Liaison Office, faced with attempting to entertain pre-school guests who quickly become bored while parents are going through overseas post information, contacted the Office of Central Reference to arrange for about three hours of video entertainment for children. We have subsequently received Electric Company, Sesame Street, and a Charlie Brown Special.

25X1 j. Approximately 115 personnel from the Office of Security assisted the U.S. Secret Service with security support during the visit of the President and Vice President for the groundbreaking ceremony.

1. Invitations for bids were issued on 25 May for the installation of Government-owned chain link fencing to surround

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The bid opening is scheduled for 7 June.

3. Significant activities anticipated during the coming week:

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a. On Monday, 4 June, the DDA will take Congressman Stump of HPSCI on a visit

b. On Tuesday morning, 5 June, the DDA will attend graduation exercises of The National War College Class of 1984.

c. On Friday, 8 June, the DDA will host the Brookings Luncheon and Conference at Headquarters.

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Harry E. Fitzwater

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